



Hi,

We would like to invite you for a **Pre-Bid Meeting on 8<sup>th</sup> July 2019, at 11:00 a.m. in SARI/EI Conference Room**, located at: **B-44, Shivalik, Malviya Nagar, New Delhi-110017**

The purpose of the pre-bid Meeting is to answer clarifications and concerns your company may have in relation to the request for proposal. If you have any query with respect to the terms of reference or general terms and conditions of the RFP request you to send it to us by 5<sup>th</sup> July 2019

The minutes of the pre-bid conference will be recorded, posted on the SARI/EI website and will also be communicated to bidders.

Please confirm your attendance for the pre-bid meeting by sending by sending us an email at [pdasgupta@irade.org](mailto:pdasgupta@irade.org), [rajivratanpanda@irade.org](mailto:rajivratanpanda@irade.org), **before 5<sup>th</sup> July 2019**

**Name of representative:**

**Position:**

**Name of Company:**

Thank you very much for your time and interest.

Regards,

*Phalguni Dasgupta .*

Phalguni Dasgupta

*Programme Administrator – SARI/EI*

*IRADe – Integrated Research and Action for Development*

*C-80, Shivalik, Malviya Nagar*

*New Delhi - 110017 (India)*

*Ph: 011 26676180-81*